

## Staff Profile

Name	Mrs Jhunu Auditto
Gender	Female
Designation	Child Admin
Date of Joining	November 1st, 2017
Employment Type	Permanent
Contact No.	8106125798



**ACTIVE**

Blood Group	AB+
Emergency Contact	N/A
Email ID	jhunu@sofkin.org
Aadhaar Card No.	789232348091
PAN Card No.	AKVPA3266D
Address	Jackie Classic Apartment, Flat No 304, Surya Nagar Colony, Sainikpuri Hyderabad - 500094
Roles & Responsibilities	1. Admission of children in SOFKIN, Schools and colleges 2. Complete documentation of the organization, Annual report, monthly report of SOFKIN & government reports 3. Home visits and their reports 4. Children related documentation 5. all the work related to DCPU and CWC 5. Maintaining all the registers required for Government